

DELWP regional staff can help clarify the process for approvals and permits that may be required to develop the reserve, including the initial requirement to gain landowner consent.

## Minister's "landowner consent"

The responsible Minister is the landowner of Crown land on behalf of the Government. The Minister's "landowner consent" must be obtained for any new use or development on the reserve. DELWP is responsible for issuing landowners consent on behalf of the Minister.

Any proposed new use or development must be consistent with the purpose for which the land is reserved and mindful of any impacts on existing activities undertaken at the reserve. The day to day maintenance of the reserve or its buildings and assets does not require landowner consent.

## Permits and approvals

Chapter 9 of the Committee of Management Guidelines focuses on "Developing the reserve" which is defined as the process for approvals and permits that may be required for "extending, adding, altering, removing or otherwise changing an asset (built or natural)."

Permits and/or approvals may be required in a range of areas, including:

- Aboriginal cultural heritage, Native Title and Traditional Owner rights
- Local government related planning and/or building permits
- Heritage overlays and registers
- Native vegetation clearing and/or protected flora controls

## Liaising with DELWP as early as possible in planning to develop the reserve

DELWP regional staff can help clarify the process for approvals and permits that may be required, including the initial requirement to gain landowner consent.

It is strongly recommended that committees communicate with a DELWP team member as early as possible in planning for development of the reserve.

It may also be helpful to consult DELWP regarding any major maintenance works to clarify approvals or permit requirements relating to Aboriginal cultural heritage or Traditional Owner rights, native vegetation, protected flora or any aspects of your local government's planning scheme.

## Contacting DELWP

Regarding Crown land reserve matters, DELWP staff can be contacted through the Crown Land Kiosk, by phone to the DELWP Customer Service Centre on 136 186 (and ask for the Land and Built Environment (LBE) team in your part of the State) or email: [customer.service@delwp.vic.gov.au](mailto:customer.service@delwp.vic.gov.au) (and your email will be forwarded to the relevant LBE public land email in your region). Contact details for DELWP regional offices can be found through the [Regions and communities section of the DELWP website](#).